Executive Committee Meeting - December 6, 2014
Meeting called to order at – 15:00

Officer Reports

- President
  - EComm reviewing budgets after this meeting and on Monday
  - Elections coming up soon
    - On March 1
    - Elections Committee
      - In charge of keeping track of nominations
      - If you know anyone who would be good, tell them to talk to the EComm
        - If you are interested in an EComm position, come talk to us
  - We hired people for musical
    - Laura is producer
    - Frank Levitt is out musical director
    - Zachary Pearson will be the choreographer (he is a student here at RPI)
  - Vagina Monologues auditions tomorrow and Tuesday
    - This show will count for playering and apprenticing
  - Closing night party
    - The new procedures were not communicated well, and we apologize
    - Next time how it works will be clearly communicated
    - The guest list will also be public next time

- Business Manager
  - Budgeting is well under way
    - Our budget has been cut (not tremendously—just a few hundred dollars)
      - There must be a little more oversight into working efficiently
  - Over winter will be checking on TComm spending schedule
  - Will be completing all open purchase requests Monday or Tuesday
  - Will be ordering sweatshirts, pint glasses, and possibly other things next semester

- Technical Director
  - YAG now has the PH
    - It will be returned to us after winter break
    - Mary was pleased with the building condition when we handed it over
  - If you are interested in TComm, talk to current TComm or TD herself
- It is a good way to get involved

- Membership Chair
  - Absent – see EComm report from yesterday 12/05/2014

- Secretary-Historian
  - We had pre-show selection
  - We had show selection
  - Posters will be framed as soon as we get in the PH next semester

**Other Reports**

- Season Publicity Report
  - Absent – see EComm report from yesterday 12/05/2014

- Dracula Report
  - Working on report from post mortem
  - Had the show!

- EoP Report
  - Selected an assistant and most of production team
  - Sunday 7:00 PM Low 3051 are the second half of auditions
    - Come audition! No preparation necessary
  - Assistant calls will be going out in the next week
    - Will close over winter break
  - Calls for box office and costume designer are still open
  - Scripts and rights have been purchased

**Meeting Adjourned at – 15:21**